# THE MASTER REVIEW MA

# HOLIDAY SECURITY TIPS

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The holidays are approaching fast and soon we will find ourselves busy with worries of shopping, cleaning, and cooking. One of the worries most people do not think about is the safety and security of their homes while you are away at the store or out of town visiting family. During this time of year the number of home burglaries increases and most of the home burglaries are crimes of opportunity, meaning the home owner has given the burglar an easy target. There are many security precautions you can take to minimize the risk of your home becoming a statistic. The following briefly address some weaknesses in home security:

Landscaping - An ideal target for intruders is a home surrounded by large hedges and shrubs. Trees and shrubbery should be trimmed so doors and windows are visible and lighting is unobstructed.

Lighting (exterior) - Burglars hate light. Outside lighting is important near doors and the rear of your home. Motion activated

lighting works best and is fairly inexpensive.

Lighting (interior) - When you leave your home do not leave on what is known as a "burglar beacon" which is a small light left on so you don't walk into a dark house. Place timers on a few of your lights and vary the time every few days so a pattern is not realized. If you are going to be away for an extended period of time, it is also a good idea to put a radio and/or your TV on a timer.



Locks - All exterior doors should have some type of a deadbolt lock. Use a double cylinder deadbolt that utilizes a key on both sides but do not leave the key where it can be seen from the outside.

Sliding Glass Doors - These doors should have some type of pin lock installed to prevent burglars from lifting the door out of its track from the outside.

Home Inventory List—it is a good idea to keep a personal property inventory list in a safe place. This list may include jewelry, electronics, appliances, computers, etc. the list may help to establish your loss with your insurance company. Also take pictures of the items on your list and keep everything in a fireproof safe.

Garage Doors - Cut the cord off your electric garage door openers. It's easy to push the top of your garage door in enough to put a wire hanger in and hook the release handle. By pulling the handle, the burglar will be able to override the garage door opener. Leave just enough cord so you can use it if needed.

## Other Safety Tips -

- 1. Always be observant of your surroundings.
- 2. When returning home, or to your car, have your keys in hand so you can let yourself in without delay.
- 3. If you think you are being followed, don't go home. Go to a neighbor's house or the closest business and call the police.

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## **Mission Statement**

To provide the highest quality security services with an ideology based on professionalism, integrity, and dedication to the needs of our clients. We feel it is our responsibility to provide our clients with a safe and secure environment and to do so at a fair and reasonable cost. By achieving these objectives, we will fulfill our mission of protecting our clients' assets and exceeding their expectations.

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## FROM THE CORNER OFFICE

Let me start by saying I hope every one has a safe and happy holiday season. Winter and the holidays are quickly approaching which brings along the snow and ice with it. Make sure that you give yourself plenty of time to get to work and take that extra layer of clothing to keep you warm.

The holidays also bring extra security hours to cover. As always I will try to make the holiday schedule as fair as I can. If you have a special request off, now is the time to let Vince or I know. Though I would like for everyone to have the holidays off to be with there loved ones, unfortunately we still have shifts

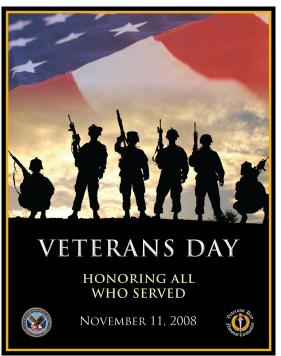
that need filled so if you can work on a certain holiday, I would appreciate all the help I can get.

We will be reviewing and updating all sites' Standard Operating Procedures during the coming weeks. We are asking all officers to review the S.O.P's for the sites they work and to give us any input you may have. As we finish this review process each officer will be responsible to read, learn and follow the S.O.P. for the sites they work.

If anyone needs new uniform clothing or parts let me know. If you need a jacket it might take a few weeks to get it so don't wait, let me know as soon as possible. The last few months have been busy for us so let me thank all of you for all the hard work and dedication that you have given to us and a special thank you to the officers that answered their phone late at night when Vince or I called looking for some help to fill a shift. Trust me we hate making the call as much as you hate answering.

Again from my family to yours we wish you a safe and happy holiday season.

~ Aaron D. Shogren Security Director



### Veterans Day - By Taylor Weinman

Representing the red white and blue

The colors of our flag stand out proud and true.

The white stars on blue background with red and white stripes

Remind me of these veterans, who all risked their lives.

Just so the people of the U.S. could all live in peace and be free These are the heroes that represent you and me.

They stood up strongly, united as one,

And kept up the fighting until they were done.

And although some have fallen, and lost their lives in war,

We pray for each one of them.

And now that their souls live on forever more,

Above in God's hands.

They watch over our nation,

And give us strength to triumph over others with strong anticipation.

So every year, when this day comes by,

Think of all the veterans that while fighting, had to die.

And remember that they were people

With fire and passion embedded inside.

They die for this country,

So remember and honor them with pride.

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# Officers of the Month

Congratulations to the following Officers for receiving Officer of the Month in the 3rd Quarter of 2008

# July ~ Michael Shaker



Officer of the month for July was Michael Shaker. Officer Shaker started with us in August 2006

and this is his second Officer of the Month award. He has been assigned to Extrudex Aluminum since his first day and won the award for his dependability and strong work ethic, as we know if Mike is scheduled to work, we do not have to worry about anything. Thank you Mike for everything you have done for us and Extrudex.

# August ~ Albert Clinkscale



Officer of the Month for August was Albert Clinkscale. Officer Clinkscale has been working the midnight shift at Churchill

Commons Giant Eagle since he started with us in November of 2000 and this is Officer Clinkscale's 2<sup>nd</sup> Officer of the Month award. In the month of August Officer Clinkscale was called upon many times to help fill open shifts and he never turned us down once. Thank you Albert for all the great work and dedication you provide at Churchill Commons Giant Eagle.

# September ~ Justin Latimer



Officer of the Month for September was Justin Latimer. Officer Latimer started with us in July of this year.

Although Officer Latimer is still fairly new with the company he has shown great work ethic and determination to get the job done right all the time. Officer Latimer's willingness to work anywhere at anytime is a great asset to this company. Congratulations Justin on your first Officer of the Month award and we know that this probably will not be your last.

## Holiday Security Tips ... continued from page 1

- 4. Do not leave ladders or tools outside your home. You just make it that much easier on the burglar.
- 5. Turn down the volume on your answering machine so that burglars can't hear that no one's home if the phone should ring.
- 6. Never leave holiday gifts in plain view. This includes gifts in your home or your vehicle.
- 7. Don't hide keys outside your home as they will be found. Leave a spare key with a trusted neighbor.
- 8. If you don't have a convenient window to check who is at your door, install a peep hole viewer.
- 9. If you can afford to, have a home security system installed as they are an extremely valuable property protector.
- 10. if you see signs of entry into your home, do not enter the house. Go to a neighbors and call the police.

By following these few security tips you can protect you and your family from becoming a victim this holiday season.

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Providing a Higher Standard of Protection

## Perfect Attendance

Master Security, Inc. is made up of officers with a commitment and dedication to our clients and this company. The following list of officers is a shining example of that dedication. Each officer below has had perfect attendance for the 3rd quarter of 2008. On behalf of our Clients and all of us. **Thank You!!** 

Robert Barber Terry Lewis
Al Campana Ken Mellott

Mike Creatore Don Robertson

Darrel Fox Mike Shaker
Roosevelt Harris Jim Sheppard
Edward Jennings Lawrence Wesson

Edward Jennings Lynn Kyle

Frank Kolesar Justin Latimer

Jan Lesnak

## Employee Anniversaries:

Master Security, Inc. would like to thank the following employees for their continued dedication and commitment to the success of our company:

Al Campana - 9 Years

Lynn Kyle - 3 years

Michael Shaker - 2 years

Lawrence Wesson - 1 year

## WELCOME NEW OFFICERS

We would like to welcome the following new officers to the Master Security team:

Doug Conway Mike Stitt

Ramon Cruz Milton Williams

Russell Jennings John Knez

T. J. Johnson

Our lives are not determined by what happens to us but by how we react to what happens, not by what life brings to us, but by the attitude we bring to life. A positive attitude causes a chain reaction of positive thoughts, events, and outcomes. It is a catalyst, a spark that creates extraordinary results.

~ Anonymous

# **DUMB CRIMINAL STORIES**

Jerry Williams

When a man attempted to siphon gasoline from a motor home parked on a Seattle street, he got much more than he bargained for. Police arrived at the scene to find an ill man curled up next to a motor home near spilled sewage. A police spokesman said that the man admitted to trying to steal gasoline and plugged his hose into the motor home's sewage tank by mistake. The owner of the vehicle declined to press charges, saying that it was the best laugh he'd ever had.

A man walked up to two patrol officers who were showing their squad car computer equipment to children in a Detroit neighborhood. When he asked how the system worked, the officers asked him for a piece of identification. The man gave them his driver's license, they entered it into the computer, and moments later they arrested him because information on the screen showed that he was wanted for a two-year-old armed robbery in St. Louis, Missouri.

Drug-possession defendant Christopher Johns, on trial in March in Pontiac, Michigan, said he had been searched without a warrant. The prosecutor said the officer didn't need a warrant because a "bulge" in Christopher's jacket could have been a gun. Nonsense, said Christopher, who happened to be wearing the same jacket that day in court. He handed it over so the judge could see it. The judge discovered a packet of cocaine in the pocket and laughed so hard he required a five-minute recess to compose himself.